

**Building Community through
Employment, Education & Training**



CULTURE

EMPLOYMENT

COMMUNITY

TRAINING

JUSTICE

YOUTH

EDUCATION

OUTREACH

EMPLOYMENT ONTARIO

O.F.I.F.C.

www.anishnabegoutreach.org

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Volunteer Appreciation Picnic!

THANK YOU to all of our wonderful volunteers for a great turnout on August 17th. We appreciate each and every one of our volunteers; our events would not be possible without you!

We hope to see you all at upcoming events and at our Volunteer Appreciation Picnic next year!

New Banner!



Anishnabeg Outreach is very happy to announce the arrival of our new banner, which will be present at our future events. Drop in to either office to take a look!

Back to School

Students are back in school! Now is the time, if you are considering going back to school, to contact the office. Call and make an appointment to see if you are eligible for funding. January admissions are not far away, and we would be more than happy to assist you in obtaining your career and employment goals.

Membership Forms

Attention Members! We would like to ask that everyone update their membership forms, and send them in to:

www.anishnabegoutreach.org/membership

Or drop in at the Kitchener or Guelph Office to fill out a form.



**OFFICE HOURS:
9:00 – 5:00 p.m.**

151 Frederick St.
Suite 501
Kitchener, ON. N2H
2M2

Phone:
519-742-0300

Fax:
519-742-0867

Toll Free:
1-866-888-8808

GUELPH

**OFFICE HOURS:
9:00 – 5:00 p.m.**

11A Suffolk Street East
Guelph, ON.
N1H 2H7

Phone:
519-763-5292

Fax:
519-763-1335

Toll Free:
1-855-589-5292

UPCOMING EVENTS



✦ Write a Letter to Santa!

Families are welcomed to join us for food and letters to Santa. Please advise the office how many people will be attending.

Kitchener: November 22nd from 5:00 – 7:00PM.

Guelph: November 24th from 5:00 – 7:00PM

✦ K-W Annual Christmas Dinner! *December 14th at 6:00 – 8:00PM*

We will be holding a Christmas Dinner, which will be free for Members. Sign up will be required, Please contact the **Kitchener office** to sign up.

Bella Vista Hall – **248 Stirling Ave
Unit 18 Kitchener, Ontario (map
below)**

✦ Christmas Gift Bags!

Members of Anishnabeg Outreach Inc. can submit their family information to obtain a Christmas gift bag for their child. Children must be under 12 years old.

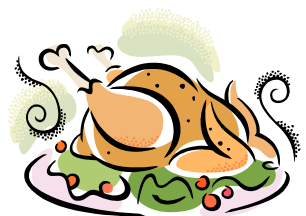
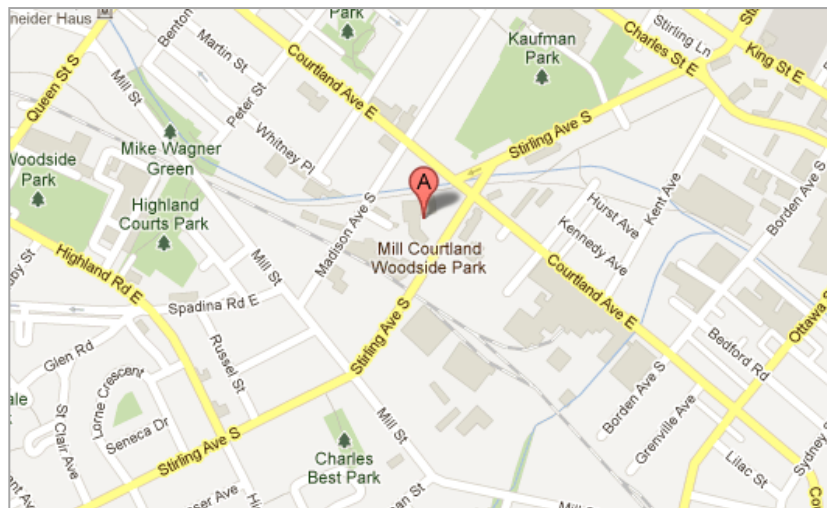
Call or visit the Kitchener office to submit your child's information.

A parent or guardian must pick up the bag on the designated day TBA.

✦ Guelph Annual Christmas Dinner! *December 7th at 5:00 – 7:00PM*

We will be holding a Christmas Dinner at the Guelph office, which will be free for Members. Sign up will be required, please contact the **Guelph office** to sign up.

Or email Carmen at
guelph@anishnabegoutreach.org



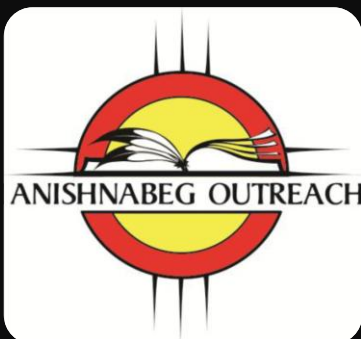
ANISHNABEG

OUTREACH

Annual General Meeting

December 14th, 2011
From 5:00 – 6:00PM

Bella Vista Hall – 248
Stirling Ave Unit 18
Kitchener, Ontario (map
on page 2)



KITCHENER

OFFICE

CLOSURES

December 26th – 30th,
2011

GUELPH

OFFICE

CLOSURES

December 26th – 30th,
2011

Want to make a difference in your community?



AN OPPORTUNITY TO LEAD CHANGE

Anishnabeg Outreach Inc. Board of
Directors is recruiting Volunteer Board of
Directors Members

Anishnabeg Outreach Employment and Training Inc. are seeking Board members who understand and support the mission and core values of Anishnabeg Outreach Inc.

You have an active part in leading change in our community:

- Supporting Anishnabeg Outreach events and community outreach efforts
- Assisting with fundraising campaigns and proposal development
- Improving the effectiveness of our not-for-profit organization
- Building a solid local community support network for Aboriginal People

Board candidates must be committed to attend and participate in monthly board meetings, policy setting and board work as deemed necessary.

Board candidates must also be committed to assisting the agency in developing the provision of supportive employment, training and education services.

Send your application – Resume and Cover Letter— including a brief description of your interest in becoming a Board member to anishnabegoutreachbod@gmail.com

All applications will be vetted and ratified before the Annual General Meeting on Wednesday, December 14th, 2011.



Employer Shout Out



Dear Employers,

At Anishnabeg Outreach Inc. we want to assist you in matching potential employees to a well suited position. Please contact the office if you are in need of an apprentice, or skilled employees with possible wage subsidies and hiring bonuses. With these opportunities, we may be able to offset the cost of hiring and training a new employee.

One of the largest benefits of working with us when hiring a new employee is the convenience of meeting qualified candidates who are job ready and suited to the needs of your company.

To hear more about these opportunities or request a meeting, please contact our Community Career Developer at ccd@anishnabegoutreach.org or 519-742-0300.

Volunteer Shout Out

Dear Volunteers,

Anishnabeg Outreach would greatly appreciate some volunteers to assist in upcoming events. Please contact Nancy at the Kitchener Office, 519-742-0300 to sign up!



Workshops

As a part of the process in obtaining employment, we will be offering workshops for members to participate in. Work shop topics include:

- Resume Writing
- Cover Letters
- Interviewing Skills
- Job Search (Job Club, Job Market Research)

We also have our resource library available to you and provide computers for your use.

Also! We will be providing training for *WHIMIS*, *FIRST AID* and *BABY SITTING*. The minimum age for the Babysitting course is 11 years of age, and we will require a minimum attendance of 6 people for each course to operate them.

This is an ideal opportunity to upgrade courses that could assist you in acquiring employment. Please contact *Nancy* at the *Kitchener Office* to register.

CANADIAN ABORIGINAL FESTIVAL

Everyone is welcomed this November 18th – 20th, 2011 to part take in these festivities!

Anishnabeg Outreach Inc. (sponsored in part by the Waterloo Catholic District School Board) will be busing to the event. Please phone the Kitchener office to see if there are any more seats available.

It will be held in the “Better Living Centre” at the exhibition place in Toronto.

200 Princes' Boulevard,
Toronto, ON

Tickets are \$12, and you save \$2 on Senior's Day (Friday, November 18th.)

You can call 1-519-751-0040 for more information, or visit info@canab.com.



NOVEMBER

Thursday November 3rd
 Dream Catcher making
 workshop
 from 5:00 – 8:00PM

Thursday November 10th
 Regalia *Information* session
 Intro to dance styles and
 regalia
 from 5:00 – 8:00PM

Thursday November 17th
 Community Forum –
 community needs discussion
 from 4:00 – 7:00PM

Thursday November 24th
 “Letters to Santa” workshop
 from 5:00 – 8:00PM

DECEMBER

Thursday December 1st
 Learning Lunch/Afternoon
 Creating Sacred Medicine
 Boxes
 from 12:00 – 4:00PM

Wednesday December 7th
 Guelph Community
 Christmas Dinner
 from 5:00 – 7:00PM

Guelph Community Workshop Series 2011



NOVEMBER 2011						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Dream Catchers	4	5
6	7	8	9	10 Regalia Information Session	11	12
13	14	15	16	17 Community Forum	18	19
20	21	22	23	24 “Letters to Santa”	25	26
27	28	29	30			

DECEMBER 2011						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Creating Medicine Boxes	2	3
4	5	6	7 Guelph Christmas Dinner	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

* Food and Beverages will be provided at all workshops



Anishnabeg Outreach Inc. Workshops

GUIDE TO SERVICE CANADA WEBSITE

Today is the computer age and our goal is to help clients use the valuable tools that Service Canada provides.

Our goal is to make clients feel confident on the computer and the Service Canada Website.

This access will make their job and education search more personalized and give them confidence as well.

JOB SEARCH CLUB

Looking for a job can almost be isolating but like any support group a Job Search Club is a way to feel a connection.

Share the ups and downs of Job Search with others who like you are anxious to go on to the next steps of employment. "Life is a Circle" and by being part of this circle you receive feedback, encouragement and networking.

RESUME WRITING

The objective of the resume writing information session is to provide each individual with a good understanding of the resume development process.

Points to be included: Highlight why certain information should be used and how to display and organize those key aspects.

We wish to ensure that clients have the knowledge and the ability to prepare their own resumes and understand that an effective resume is one of the most important tools of a job search.

CAREER PLANNING

The objective is to supply the client with as much relevant information as possible for them to make career and education decisions. The education catalogues, self help books, lists of websites etc. are all essential in building their careers or education.

COVER LETTERS

The objective of the cover letter information session is to provide techniques so clients can produce a superior cover letter that is personalized, effective and professional.

Templates of various styles of cover letters are available to emphasize how to showcase qualifications and skills.

INTERVIEW SKILLS

The interview is the pinnacle which in job searching is the ideal place to be. However, you must be prepared for a smooth climb. This workshop is essential to polish those transferable skills that you have been identifying.

ESTABLISHING A SERVICE CANADA ACCOUNT

Your S.I.N. number is a piece of ID that many people do not realize is one of the most important pieces of identification you will ever have. This card should never be carried with you unless a government agency requests to see it.

There is no charge to establish a Service Canada Account which will be there for you for Unemployment, Canada Pension, Old Age Security and many other avenues.

LABOUR MARKET INFORMATION GUIDE

The Labour Market is a term used to name the job type and availability for a specific region. It is an important tool in one's job search and career planning as it will aid in finding employment that match the future needs of the individual. By becoming aware of the market trends, wage prospects and what employers will be looking for from a potential employee, you can better prepare yourself for your chosen or yet to be chosen career path.

**DATES
AND
TIMES
ARE
POSTED
MONTHLY
ON THE
WEBSITE**

<http://www.anishnabegoutreach.org/>